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Chairman: Ian Reay
Chief Officer Sue Holden

Date 26th April 2016

Dear colleague,

Central Chilterns Landscape Partnership - Chalk, Cherries and Chairs

Further to my letter of 18th March I am pleased to confirm that we have made good progress in putting together a Stage 1 HLF Landscape Partnership proposal for the Central Chilterns (see summary attached), and I am now writing to invite you to confirm your support for the development of this project.

HLF Landscape Partnership bids are a 2 stage process - at this first stage, if successful, we would secure a grant to fund a development officer who would then work up the full project proposals. The development stage can take up to 2 years, although we would aim to do it in less.

In order to submit a Stage 1 bid we need to demonstrate to HLF:

- that we have a committed partnership
- that partners are supportive of the principles of having a Landscape Partnership in the Central Chilterns, and supportive of the proposed Aims of the project
- that we have confirmation from each partner of how they envisage being involved in the development phase.

What do we need?

1. Development Partners

Being a Development Partner implies you will contribute in some way to the development of the project. The input will vary from partner to partner, and could range from providing comments, advice and / or attending further workshops, to leading on development of particular strands of the project and sitting on the Partnership Advisory Group. **Agreeing to be a partner for the development stage does not necessarily commit you to involvement in the full project.**

We are asking those who are willing to be **Development Partners** to sign up to the Statement of Intent on Joint Working (see attached) to indicate their willingness to help shape the bid during the Development Stage. In order to be successful in securing a development grant it is crucial that we can demonstrate that we have a committed partnership.

As part of the Statement of Intent, please include a short statement of support for the project, and note the ways in which you would be willing to support the development of the Stage 2 bid (this may include cash match funding, in-kind contributions of time or resources, advice and information, sitting on the Advisory Group etc.)

2. Match Funding for the Development Stage

We are aiming to show 20% match funding for the Development Stage, and have asked that those partners who are able to, provide around £500 match funding. This all helps to show HLF that the project has the buy in of a wide partnership.

When do we need it by?

We will need your completed statement of intent back by **6th May**. If you are interested in being a partner but not able to make this deadline please do get in touch.

Any queries at all please contact me or my colleague, Cathy Rose
(crose@chilternsaonb.org 01844 355 506)

Kind Regards



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